

POSITION VACANT:

# TEAM LEADER: CARE SERVICES

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Burnie Brae is a well-established and respected provider of services to the community on the northside of Brisbane. We are passionate about delivering excellent customer care and support services, and this could be your opportunity to join us in achieving our Vision for the future.

We currently have a full-time vacancy for a Care Services Team Leader to oversee the daily operations of Burnie Brae Care Services. The successful applicant will have outstanding leadership and inter-personal skills, with the ability to motivate team members, maintain a positive work culture, and ensure our services are provided within program guidelines, relevant legislation and organisational policies.

## **REPORTING TO THE COMMUNITY SERVICES MANAGER YOUR ROLE WILL INCLUDE:**

- Actively managing and supporting a team resulting in a high performing staff and excellent service delivery
- Working collaboratively with the leadership team to ensure an efficient and high performing service
- Identifying and implementing opportunities for continuous improvement

## **TO BE CONSIDERED FOR THIS ROLE YOU WILL NEED:**

- Experience managing and leading a multidisciplinary team
- Excellent organisation and time management skills
- Excellent people skills with the ability to engage with a large team or on an individual level
- Knowledge of continuous improvement processes in quality and compliance

*See over..*

- Proficient in Microsoft Suite and ability to learn other programs and software
- Strategic thinking with the ability to influence and collaborate with others
- The ability to interpret Government Legislation and Guidelines
- Previous experience working with the elderly and/or disabled community and experience with NDIS will be highly regarded but not essential

You will be required to hold a current Working with Children Blue Card, Disability Services Yellow Card and National Police Check, or the ability to obtain these. Don't miss this fantastic opportunity to be apart of a friendly and client centred multi-disciplinary team, that is passionate about creating a "socially connected and healthy community". Burnie Brae is a leading provider of innovative and client centred support services in the Brisbane North region.

### **Benefits**

*Staff discount at our onsite Cafe*

*Free membership to our onsite gym*

*Salary Packaging options*

*Staff discount to onsite massage services*

### **Vision**

*A socially connected and healthy community*

### **Mission**

*To build strong community connections by providing quality health, lifestyle, and wellness services*

### **Values**

*Respect – Integrity – Trust – Customer Focus*

*Accountability – Professionalism – Quality*

**To Apply:** Please send your application, including a Resume and a Cover Letter detailing why you are the best person for this role, to [recruitment@burniebrae.org.au](mailto:recruitment@burniebrae.org.au) by close of business 27 January 2020.