



# VENUE HIRE

Burnie Brae Centre | 60 Kuran Street, Chermside

## MAIN HALL

265sqm + additional 65sqm  
(back of hall)

**Seated capacity - 180**

Inspections by appointment.  
Subject to venue availability.

## CASUAL RATES

Private Functions

**Main Hall** \$60 / hour

**Side Room + Bar & Kitchenette**  
\$45 / hour

**Table & chairs** \$100

**BOND** *per event*

**Low/medium risk** \$250

**High risk** \$1,000

*Applies to events that involve the serving of alcohol*

Bond is returned upon inspection of the premises after your event. The funds are deposited into your nominated bank account (assigned on your contract) on the 15th or 30th of each month.

**Key bond** \$50

*Fully refunded when all keys are returned*

## FEATURES

### Included

- > Lectern & stage with lighting
- > Air Conditioning, ceiling fans, toilets & disability access

### Fees apply

- > Tables (50) & chairs (180)
- > Newly renovated kitchen - including commercial oven, microwave, dishwasher, preparation kitchen/bar, instant boiling water and urn.

*Note: this is not a catering kitchen. Cooking utensils, pots/pans, servery, dishwashing liquid & cloths/tea towels **are not provided.***

**Basic audio & visual equipment** \$200 / day

Including a projector with screens, a microphone and speakers.

## FEES & CHARGES

A cleaning fee of \$150 applies to most weekend hires. All applicable fees and charges are confirmed at the time of booking. A contract will be sent to you for signing and the full payment is due on contract signing.

Please contact management for further information.

## ACCESSIBILITY & PARKING

The centre is accessible from the car park (70 car spaces) and street parking (both street level) via pathway access.

We recommend visiting the venue prior to making a booking to ensure it meets your needs.

## CENTRE OPENING HOURS

Weekdays  
8am - 10pm



Saturday  
8am - 11pm



Sunday  
8am - 10pm

*Centre available to hire on weekends, subject to availability*

Online enquiry application: [www.burniebrae.org.au/hallhire](http://www.burniebrae.org.au/hallhire)

**P.** (07) 3624 2121 **E.** [fcc@burniebrae.org.au](mailto:fcc@burniebrae.org.au)

## WEDDING PACKAGES

**Main Hall** \$60 / hour

**Side Room + Bar & Kitchenette**  
\$45 / hour

**Table & chair hire** \$100

**Cleaning fee** \$150

Flexible space - ability to self-decorate  
(*contract conditions apply*)

If you're looking to have your wedding in the Burnie Brae Park - you will need to enquire with Brisbane City Council to obtain the appropriate permit.

## SERVING OF ALCOHOL

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If you wish to serve alcohol at your event, you must advise when making your booking, a high-risk bond (\$1,000) and \$150 cleaning fee are applicable. You are required to submit a party safe registration with Queensland Police - [www.police.qld.gov.au/initiatives/party-safe](http://www.police.qld.gov.au/initiatives/party-safe) and submit your registration number prior to booking confirmation.

If you're hiring the bar area, persons serving alcohol must hold a Responsible Service of Alcohol certification, which must be sighted prior to the event.

## CATERING OPTIONS

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The kitchen in the hall is only used for serving, not preparation. You would also need to hire or bring your own cutlery and crockery.

If you organise to hire caterers or self-cater your event, this would also constitute a high-risk, incurring the \$1,000 bond. Hired caterers would be required to view the premises prior to the event

Food trucks can be utilised and parked in the main car park.

## INSURANCE

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Burnie Brae's public liability insurance only covers injury claims caused by the Burnie Brae building and facilities. We require all events that are not private functions to obtain adequate insurance of at least 20 million dollars for claims caused by your event preparations, decorations, attendees, activities or programs.

## NOISE RESTRICTIONS

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- > Music/noise must cease at 10pm weekdays and 11pm on Saturdays, due to the hall proximity to residential housing.

## PROHIBITED

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- > 18th and 21st celebrations
- > Smoking in and within 5 meters of the building
- > Open flames including, but not limited to candles, lanterns and smoke machines
- > Decorations i.e. glitter, rice sand and confetti
- > Affixing decorations in anyway that may cause damage such as sticky tape, pins and tacks.

## COVID-19

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In accordance with QLD Health Public Health Directives, bookings are subject to COVID-19 room capacity limitations and compliance documentations.